



## GUEST CANCELLATION/CHANGE POLICY

Please Read Carefully:

Your upcoming trip is a significant investment and we at Elite Travel Group are respectful of the time you invest in us. Our relationship with our customers is just as important with the suppliers that help to provide services to our guests. Below are cancel/revision terms and guidelines that will ensure that Elite Travel Group provides continued service to each of our guests. Please review and acknowledge.

- Cancellation penalties apply to all guests and are assessed in the event of a cancellation.
- Guests are subject to loss of non-refundable deposits, additional fees and/or penalties that are generated after specific dates (listed below).
- Late fee of **\$8.00** will be incurred on the **20th** for monthly payments. (5 day grace period)
- A **\$25.00** late registration fee will apply on registration locked in after 4/1/22 (if space is available)

### Cancellation/Refund Penalties

If guest cancels after **July 15<sup>th</sup>, 2021**, guest is assessed a penalty of **\$75.00** (deposit)

If guest cancels (or is cancelled) after **September 1<sup>st</sup>, 2021**, guest is assessed a penalty of **\$125.00**

If guest cancels (or is cancelled) after **December 1<sup>st</sup>, 2021**, guest is assessed a penalty of **50%**

If guest cancels (or is cancelled) after **February 1<sup>st</sup>, 2022**, guest is assessed a penalty of **75%**

If guest cancels (or is cancelled) after **May 1<sup>st</sup>, 2022**, guest is assessed a penalty of **100%**

*[NOTE: In the event of a cancellation, remaining guests in room are subject to balance of revised packages.]*

FORCE MAJEURE- The performance of this Cancel/Change Agreement is subject to acts of God, war, government regulations, domestic terrorism, disaster, strikes, civil disorder, or curtailment of transportation facilities or any emergency beyond the parties control, making it illegal or impossible to participate under this agreement.

I have acknowledged that I have received, read, understood and agreed to this policy regarding the terms and agreements that I will be responsible for on this event.

\_\_\_\_\_  
(Sign)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Print)

*Event time subject to change at the discretion of management*