



Please Read Carefully:

Your upcoming trip is a significant investment and we at Elite Travel Group are respectful of the time you invest in us. Our relationship with our customers is just as important with the suppliers that help to provide services to our guests. Below are cancel/revision terms and guidelines that will ensure that Elite Travel Group provides continued service to each of our guests. Please review and acknowledge.

- Cancellation penalties apply to all guests and are assessed in the event of a partial or full booking cancellation.
- Guests are subject to loss of non-refundable deposits, additional fees and/or penalties that are generated after specific dates (listed below).
- An admin fee of **\$75.00** will be assessed on any bookings requiring changes made after 5/1/21.
- Late fee of **\$8.00** will be incurred after the **15th** for monthly payments. (5 day grace period)

Cancellation/Refund Penalties

If guest cancels (or is cancelled) after **March 30th, 2020**, guest is assessed a penalty of **\$50.00**

If guest cancels (or is cancelled) after **July 30th, 2020**, guest is assessed a penalty of **\$75.00**

If guest cancels (or is cancelled) after **October 30th, 2020**, guest is assessed a penalty of **50%**

If guest cancels (or is cancelled) after **January 15th, 2021**, guest is assessed a penalty of **75%**

If guest cancels (or is cancelled) after **May 1st, 2021**, guest is assessed a penalty of **100%**

[NOTE: In the event of a cancellation, remaining guests in room are subject to any remaining room balances due.]

[LATE REGISTRATION FEE: \$25 assessed per/person AFTER March 1st, 2020 \$100 AFTER March 1st, 2021]

I have acknowledged that I have received, read, understood and agreed to this policy regarding the terms and agreements that I will be responsible for on this event.

(Sign)

(Date)

